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**Community Development**

**REQUEST FOR PROPOSAL**

**OWNER:** Mille Lacs of Ojibwe

43408 Oodena Drive

Onamia, MN 56359

**PROJECT: Vineland and Bugg Hill Water Tower Mixer Equipment and Installation**

**DATE: April 13, 2021**

**TO: Wastewater Pump and Water Tower Contractors**

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Please submit an itemized quotation for providing the following services.

**THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

**Work Scope**:

Complete installation which includes, labor, materials, electrical and equipment for two GridBee GS-9 120 V mixer and two SCADA boxes following manufacturers installation manual for the Mille Lacs Band 250,000 gal. & 200,000 gal. water towers. Project specifications will be emailed after mandatory pre-bid call is complete, see below details regarding the meeting.

**Bids are due Wednesday May 5th, 2021 at 3:00 PM. Bids received will be opened and qualified by the Mille Lacs Band of Ojibwe on Thursday May 6th, 2021 at 10:00 AM at the Mille Lacs Band Government Center.**

**A mandatory pre-bid phone call must take place with Director of Public Works before plans and specifications will be mailed or emailed to contractors. Contractors must call before April 22nd to be eligible to bid on this project. This call will be to review bidding and contract requirements. Call Brian Scheinost, Director of Public Works, at 320-630-2624. If any corrections or clarifications are found necessary as a result of the mandatory pre-bid calls, a pre-bid addendum will be sent to all bidders.**

**Bidding Notes**:

Your proposals shall include the following:

1. Bid should show a fixed fee to do the above mentioned work schedule. Bid ***must be signed*** by contractor to be valid.
2. Copy of current MLB Vendor’s License. (or a copy of submitted application)
3. Copy of current certificate of insurance for General Liability and Property Damage.
4. Copy of an authorized signature sheet if one is not already on file with the Mille Lacs Band.
5. Federal Davis Bacon wage scale applies to this project.
6. Plans and Specifications can be obtained by contacting Brian Scheinost, Mille Lacs Band of Ojibwe Public Works Department at (320) 532-7437.
7. Prime Contractor needs to perform at least 33.3% of the work.
8. A 1/2% TERO Tax will be charged based upon final project cost.

**Bonding Requirements:**

All Proposals must be mailed and labeled as follows:

Attn: Commissioner of Community Development

Sealed Bid: **Vineland & Bugg Hill Water Tower Mixer Project** PO Box 509

Onamia, MN 56359

**\*\*Please note that the bids submitted via mail to the P.O. Box. FedEx and UPS will not deliver to a P.O. Box and the Onamia post office will not accept hand delivered items. Please plan accordingly to ensure the timely receipt of your bid submittal. \*\***

**\*\*The Band reserves the right to reject any bid that it is unable to collect at the Onamia post office by the bid deadline date and time, provided that the Band has made diligent and reasonable efforts to collect the bid. The Band reserves this right even in the event that the bid has been postmarked before the deadline.**

**PROPOSALS NOT SUBMITTED IN THIS MANNER WILL BE REJECTED.**

**Contacts**:

Questions or obtaining Plans and Specification regarding this project should be addressed to Brian Scheinost at the Mille Lacs Band of Ojibwe Public Works Department (320) 630-2624, email [brian.scheinost@millelacsband.com](mailto:brian.scheinost@millelacsband.com).

**Licensing**:

Firms must be licensed with the Mille Lacs Band of Ojibwe. A copy of this license (or the license application) must accompany each bid. Licensing process can take several weeks. If you are not currently licensed with the MLBO, please submit a copy of your license application along with your proposal. Contact Elizabeth Thornbloom at (320) 532-8274 or via email at [EThornbloom@grcasinos.com](mailto:EThornbloom@grcasinos.com) with questions regarding licensing and for the license application.

**TERO:**

Contractors must acknowledge TERO applies to this project. Any questions contact Lori Trail, TERO Director, at (320) 532-4778.

**Authorized Signature:**

Contractors must have an authorized signature sheet on file. Contact Ryan Simafranca, Deputy Solicitor General, at (320) 532-7849

**COMMUNITY DEVELOPMENT RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS FOR ANY REASON.**

FY 2021 CONSTRUCTION BID FORM

REQUIRED FOR ALL BIDS

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Job/Project: Vineland & Bugg Hill Water Tower Mixer Project**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item Description** | **Estimated Quantity** | **Quantity/**  **Unit** | **Unit Price** | **Amount** |
|  |  |  |  |  |
| **1** | GridBee GS-9 120 V Mixer | 2 Each |  |  |
| **2** | SCADA Control Box | 2 Each |  |  |
|  |  |  |  |  |

**TOTAL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**LUMP SUM TOTAL PRICE:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(Written Value) (Dollar Amount)

**BID GUARANTEE PERIOD:**

I agree to hold this bid open for a period of **90 days** after the bid opening. If this bid is accepted I agree to execute a Contract and/or a Purchase Order with the Mille Lacs Band of Ojibwe along with furnishing all required bonding (if required) and insurances.

**TERO COMPLIANCE:**

I understand that this company, its subcontractors and all employees performing work on this project will be expected to comply with all Mille Lacs Band TERO Compliance Regulations. Upon being informed that I will be awarded a contract for this project, I will submit all required TERO Compliance Plans directly to the MLB TERO Office for review and approval.

**Acknowledgement of TERO Compliance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ATTACHMENTS REQUIRED: Failure to provide any of these attachments will result in bid disqualification.**

* MLB BID FORM (MUST BE SIGNED)
* MLBO VENDOR LICENSE
* COPY OF CURRENT INSURANCES
* SUB-CONTRACTOR LISTS (Include values)

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TITLE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FIRM NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TELEPHONE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**